

## **Nov 13, 2019 Board Meeting Minutes**

### **Attendees:**

Meeting Date: 11/13/2019

Location: 23229 Oak Cluster Drive, Sorrento, FL 32776

Board Member Participants:

Myrtle Webb – Vice President

Karin Pierson – Treasurer

Jeff LaChapelle - Secretary

Jeff Coldren – Director

### **Opening:**

The monthly Board of Directors meeting at The Park at Wolf Branch Oaks, Inc. was called to order at 6:50 p.m. on November 13, 2019 by Vice President Myrtle Webb. It was noted that the meeting had been posted properly and in a timely manner. Myrtle also noted that a quorum was established with above board members in attendance.

The purpose of this meeting is to generate a preliminary budget for review by President Joe Routt in order to facilitate the formal budget meeting on November 18.

Former Board Member and current water committee Chairman Kevin Rees is here to help with the budget.

### **Report Outs:**

No reports.

The contract for Lawn maintenance with Prestige Pro will remain unchanged at \$41,600.

QuickBooks will go from \$540 annually to \$755 in May 2020. The extra cost is for additional features required to properly account for our association.

Karin got three estimates for repairing the fence along Wolf Branch Road. Jeff C also got an estimate. These will be presented to Joe at the next meeting for evaluation.

### **ACC Committee**

Nothing to report.

### **Landscape Committee**

Nothing to report.

### **Water Committee**

Nothing to report.

### **Open Issues/ Old Business**

Nothing to report.

### **New Business**

Nothing to report.

### **Items for Discussion at the Next Meeting**

Finalize and approve the annual budget.

### **Adjournment:**

Adjournment of meeting was motioned by Jeff C and was seconded by Jeff L. The motion carried and the meeting was adjourned at 9:41 p.m. The next regular meeting will be at 23229 Oak Cluster Drive, Sorrento, FL 32776 on November 18, 2019 at 6:45 p.m.

Minutes submitted by: Jeff LaChapelle - Secretary