

April 12, 2019 Board Meeting Minutes

Attendees:

Meeting Date: 04/12/2019

Location: 23229 Oak Cluster Drive, Sorrento, FL 32776

Board Member Participants:

Joe Routt – President

Myrtle Webb – Vice President

Karin Pierson – Treasurer

Jeff LaChapelle - Secretary

Jeff Coldren – Director

Opening:

This impromptu Board of Directors meeting at The Park at Wolf Branch Oaks, Inc. was called to order at 6:45 p.m. on April 12, 2019 by President Joe Routt. The purpose of this meeting is to address the need for voting certificates and the CC&R updates. It was noted that the meeting had been posted properly and in a timely manner. Joe also noted that a quorum was established with above board members in attendance.

Approval of Minutes:

Nothing to report.

Report Outs:

Treasurer Report

Treasurer reports have been accepted by the Board as submitted by Treasurer Karin Pierson which included the following reports for the month ending Jan 2019:

A/R Aging Summary

General Ledger

Balance Sheet

Open Purchase Orders Details

Budget vs. Actual

Profit & Loss Compared to Same Time Last Year

Check Detail

Profit & Loss YTD Comparison

Deposit Detail

Karin reported that General Utilities has issued us a credit \$553.47.

ARC Committee

Nothing to report.

Landscape Committee

Nothing to report.

Water Committee

Nothing to report.

Open Issues/ Old Business

A more detailed version of "Exhibit A" will be put on the website. This document lists the proposed amendments to the CC&R's. We also need to have a voting certificate on file for each household. Karin will write a letter to residents saying we will be coming around for signatures. This will also be posted on Facebook and the Google group.

New Business

Karin is looking into a credit card for the HOA. This will eliminate the need to use a personal card and seek reimbursement.

Items for Discussion at the Next Meeting

CC&R update sheets, voting certificates.

Adjournment:

Adjournment of meeting was motioned by Myrtle and was seconded by Joe. The motion carried and the meeting was adjourned at 7:38 p.m. The next regular meeting will be at 23229 Oak Cluster Drive, Sorrento, FL 32776 on April 29, 2019 at 6:45 p.m.

Minutes submitted by: Jeff LaChapelle - Secretary